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**CEC Minutes of Monday, September 12, 2011**

**Present:** Susan Ricci-Sohn, Chair; Linda Gay, Recording Secretary, Member; Lori Benson, Walter Cruz, Chairman BOS

**Absent:** M. Andrews, Town Administrator, Jo Jeffries Member, (CEDA Rep.), Bonnie Cottulli Finance Committee

Meeting called to order @ 6:30 p.m.

Minutes of July 11th committee meeting was read, a motion was made by L. Benson to accept the report and seconded by W. Cruz.

**Guests:** Eleanor Martin, President, Onset Bay Association, Lorraine Lindsey, President, Wareham Village Assoc.

**New Business Discussions:**

Questions to the OBA and WBA Presidents of submitted invoices were all answered to the satisfaction of the committee.

The committee was advised of the Fall Town Meeting Article entered into the warrant.

**No Old Business**

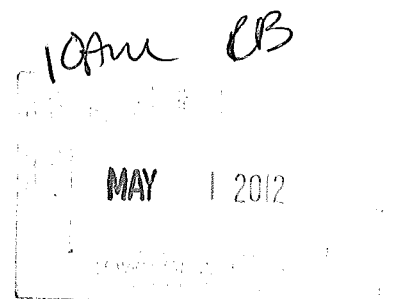
Motion to adjourn the meeting at approx. 8:10 pm by L. Benson and seconded by W. Cruz.

Next scheduled meeting October 23rd 6:30 pm.

Respectfully submitted,

Linda Gay

Attachments July Agenda





***COMMUNITY EVENTS COMMITTEE MEETING – CEC***  
***Monday, September 12, 2011- 6:30 p.m.***  
***Conference Room 23 – 2<sup>nd</sup> Floor***

Susan Ricci-Sohn, Chairman  
Linda Gay, Secretary/Member  
Lori Benson, Member  
Walter Cruz, Selectmen Rep  
Bonnie Cottuli, Finance Committee Rep  
Jo Jeffries, Community Economic Development Committee Rep  
Mark Andrews, Town Administrator

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**AGENDA**

- \_\_\_ CALL TO ORDER
- \_\_\_ SECRETARY'S REPORT - Linda Gay
- \_\_\_ WVA – Jackie Lindsey – f/u on application request
- \_\_\_ OBA – Eleanor Martin – f/u on application request
- \_\_\_ Financial Report – Bonnie Cottuli
- \_\_\_ 2011 Applications - F/U letters sent re awards - received
- \_\_\_ Wareham/Onset – Welcome signs, bulletin board, etc.  
Upper Cape – Mark Andrews – update report
- \_\_\_ Town Map - for visitors - CEC sponsored (ongoing)
- \_\_\_ Suggestions regarding projects/events, etc.
- \_\_\_ Downtown signage - ongoing
- \_\_\_ Other Business

**Next Meeting – October 10, 2011 (?) – Columbus Day – Town Hall closed**

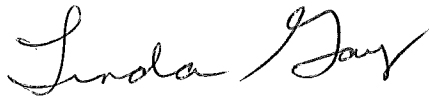
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CEC Minutes of Meeting October, 2011

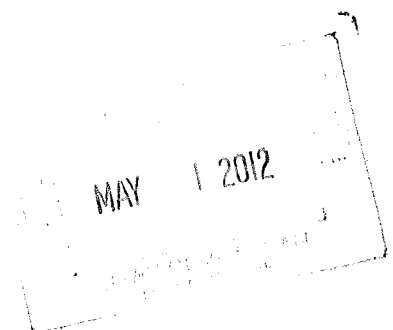
CEC Meeting was cancelled due to Town Meeting.

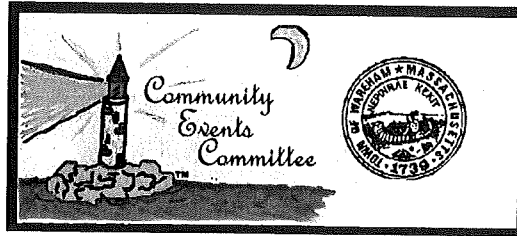
CEC will reconvene November 14, 2011.

Respectfully Submitted,



Linda Gay  
Secretary





***COMMUNITY EVENTS COMMITTEE MEETING – CEC***  
***Monday, November 14, 2011- 6:30 p.m.***  
***Conference Room 23 – 2<sup>nd</sup> Floor***

Susan Ricci-Sohn, Chairman  
Linda Gay, Secretary/Member  
Lori Benson, Member  
Walter Cruz, Selectmen Rep  
Bonnie Cottuli, Finance Committee Rep  
Jo Jeffries, Community Economic Development Committee Rep  
Mark Andrews, Town Administrator

**AGENDA**

- \_\_\_ CALL TO ORDER
- \_\_\_ SECRETARY'S REPORT - Linda Gay
- \_\_\_ Financial Report – Bonnie Cottuli
- \_\_\_ 2011 Applications - F/U letters sent re awards - received
- \_\_\_ Gateway Chamber of Commerce
- \_\_\_ Town Map - for visitors
- \_\_\_ Suggestions regarding projects/events, etc. - 2012 – \$41,783 (?)
- \_\_\_ Downtown signage – ongoing (streetscape)
- \_\_\_ Other Business

**Next Meeting – December 12, 2011**



## **CEC Minutes of Monday, November 14, 2011**

**Present:** Susan Ricci-Sohn, Chair; Linda Gay, Recording Secretary, Member Lori Benson, Walter Cruz, Chairman BOS, Jo Jeffries Member, (CEDA Rep.), Bonnie Cotulli Finance Committee

**Absent:** M. Andrews, Town Administrator

Meeting called to order @ 6:40 p.m. Due to work schedules of the committee chair and the committee secretary were unable to get a recorder from the Town Admin. Office.

Minutes of Sept.12, 11th committee meeting was read, a motion was made by W. Cruz to accept the report, seconded by S. Ricci.

### **New Business Discussions:**

- In the future CEC committee articles for the funds will be made at the Spring Meeting warrant only.
- Bonnie Cotulli made a financial report showing a balance of \$41,783.00 in the CEC account
- Parking fees collected \$37,265.00      40% (\$14,906.00 CEC account) 60% to the general fund
- Hotel/Motel taxes collected \$38,410.00    70% (26,887.00 CEC account) 30% to the general fund.
- Bonnie Cotulli will make an appointment with Derrick Sullivan to go over the final accounts for CEC.
- Announcement of the new Gateway Chamber of Commerce has officially been setup.
- Parking fees for future use in the community was discussed when/if a new parking system is bought for the Onset Pier.
- S. Ricci will contact Matt Underhill about E-mail addresses for CEC web site. Also add an attachment to our mission statement.
- S. Ricci will prepare letters for the 2012 season for town organizations participating in the next round of distributions.
- L. Gay will pick up the tape recorder in the Town Admin. Office before the next scheduled CEC meeting. In the future all meetings will be recorded per order of the Board of Selectmen.

### **No Old Business**

Motion to adjourn the meeting at approx. 8:30 pm by L. Benson and seconded by W. Cruz.

Next scheduled meeting December 12, 6:30 pm.

Respectfully submitted,

  
Linda Gay

Attachments November Agenda

# CEC Program Analysis

Adjusted Ending Cash Balance 6/30/11 \$ 68,552.00

	<u>Revenues</u>	<u>Expenses</u>	<u>P/L</u>
July	\$ -	\$ (11,107.41)	\$ (11,107.41)
August	\$ -	\$ (11,355.06)	\$ (11,355.06)
September	\$ 10,000.00	\$ (6,617.51)	\$ 3,382.49
October	\$ -	\$ -	\$ -
November	\$ -	\$ (6,496.59)	\$ (6,496.59)
December	\$ -	\$ -	\$ -
January	\$ -	\$ -	\$ -
February	\$ -	\$ -	\$ -
March	\$ -	\$ -	\$ -
April	\$ -	\$ -	\$ -
May	\$ -	\$ -	\$ -
June	\$ -	\$ -	\$ -
Totals	\$ 10,000.00	\$ (35,576.57)	\$ (25,576.57)

Ending Cash Balance 11/30/2011 \$ 42,975.43

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**CEC Minutes of Monday, December 12, 2011**

**Present:** Susan Ricci-Sohn, Chair; Linda Gay, Recording Secretary, Member Lori Benson, Walter Cruz, Chairman BOS, Mark Andrews, Town Administrator

**Absent:** J.Jeffies, (CEDA Rep.), B. Cotulli, Finance Committee

Meeting called to order @ 6:40 p.m. Tape Recorder activated.

Minutes of Nov.12, 2011 committee meeting was read, a motion was made by W. Cruz to accept the report with 2 corrections, seconded by L. Benson.

**New Business Discussions:**

- Final balance of CEC Account \$42,975.43 for the 2012 season. Motion to accept the financial report was made by W. Cruz second by L. Benson.
- Wareham Historical Society is working on a tourist map for Wareham.
- CEC Committee will be looking at suggestions for Projects and Events for 2012 .
- Discussion was made about flags for Wareham/Onset poles.

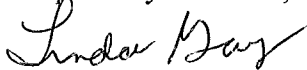
**Other Business**

- Matt Underhill Wareham web site manager added CEC mission statement to the Town web site and provided the committee with an email address.
- CEC applications will be down loaded to town web site.
- Chairman Ricci will send out letters the first week in January to non profits applying for funds in the 2012 season.

Motion to adjourn the meeting at approx. 7:30 pm by M. Andrews and seconded by L. Benson.

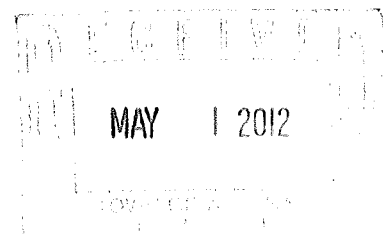
Next scheduled meeting at 6:30 pm January 9, 2012 Conference Room 23 – 2<sup>nd</sup> Floor.

Respectfully submitted,



Linda Gay

Attachments  
December Agenda





***COMMUNITY EVENTS COMMITTEE MEETING – CEC***  
***Monday, December 12, 2011- 6:30 p.m.***  
***Conference Room 23 – 2<sup>nd</sup> Floor***

Susan Ricci-Sohn, Chairman  
Linda Gay, Secretary/Member  
Lori Benson, Member  
Walter Cruz, Selectmen Rep  
Bonnie Cottuli, Finance Committee Rep  
Jo Jeffries, Community Economic Development Committee Rep  
Mark Andrews, Town Administrator

**AGENDA**

- \_\_\_ CALL TO ORDER
- \_\_\_ SECRETARY'S REPORT - Linda Gay
- \_\_\_ FINANCIAL REPORT – Bonnie Cottuli – update w/Mark Andrews
- \_\_\_ Town Map - for visitors - Wareham Historical Society - UMass
- \_\_\_ Suggestions regarding projects/events, etc. - 2012 – \$41,783 (?)
- \_\_\_ CEDA REPORT - Downtown signage – ongoing (streetscape) – Jo Jeffries
- \_\_\_ Other Business

**Next Meeting – January 9, 2012**



*Town*

**CEC Minutes of Monday, January 9, 2012**

**Present:** Susan Ricci-Sohn, Chair; Linda Gay, Recording Secretary, Member Lori Benson, Bonnie Cottuli Finance Committee, Walter Cruz, Chairman BOS, Mark Andrews, Town Administrator

**Absent:** J. Jeffries, (CEDA Rep.),

Meeting called to order @ 6:38 p.m. Tape Recorder activated.

Minutes of Dec, 12, 2011 committee meeting was read, a motion was made by M. Andrews to accept the report, second by W. Cruz.

**New Business Discussions:**

- B. Cottuli presented new figures for 2012/2013.
- Deadline for applications for the new round of distributions is March 15, 2012.
- Press releases to call newspapers about announcements for applying and the deadline date.
- M. Andrews's comments on financial picture for funds available were good.
- The CEC committee agreed to fewer meetings. The months of July and November have no activity.

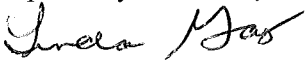
**Other/Old Business**

- Discussion was made about flags for Wareham/Onset poles.

Motion to adjourn the meeting at approx. 7:50 pm by L. Benson and seconded by B. Cotuilli.

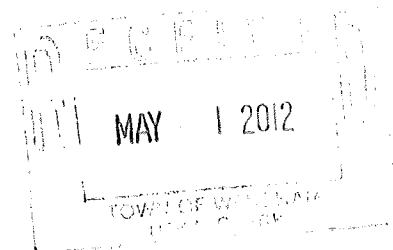
Next scheduled meeting at 6:30 pm March 12, 2012 Conference Room 23 – 2<sup>nd</sup> Floor.

Respectfully submitted,



Linda Gay

Attachments  
January Agenda





## ***COMMUNITY EVENTS COMMITTEE MEETING – CEC***

***Monday, January 9, 2011- 6:30 p.m.***

***Conference Room 23 – 2<sup>nd</sup> Floor***

Susan Ricci-Sohn, Chairman

Linda Gay, Secretary/Member

Lori Benson, Member

Walter Cruz, Selectmen Rep

Bonnie Cottuli, Finance Committee Rep

Jo Jeffries, Community Economic Development Committee Rep

Mark Andrews, Town Administrator

### **AGENDA**

- ☒ CALL TO ORDER
- ☒ SECRETARY'S REPORT - Linda Gay
- ☐ FINANCIAL REPORT – Bonnie Cottuli/Mark Andrews
- ☐ 2012 Applications – Letters & Announcements – Deadlines
- ☐ Suggestions regarding projects/events, etc. - 2012/2013
- ☐ Onset Pier/Bluffs Events, signage
- ☐ Wareham Holiday Lighting - 2012
- ☐ CEDA REPORT - Downtown signage – ongoing (streetscape)- banners?
- ☐ 2012 Meeting Schedule
- ☐ Other Business

**Next Meeting – \_\_\_\_\_**

**linda gay**

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**From:** "linda gay" <lindag381@verizon.net>  
**To:** "linda gay" <lindag381@verizon.net>  
**Sent:** Tuesday, February 28, 2012 10:11 AM  
**Subject:** Fw: Town of Wareham Cummunity Events Committee

----- Original Message -----

**From:** linda gay  
**To:** [newsroom@s-t.com](mailto:newsroom@s-t.com)  
**Sent:** Tuesday, February 28, 2012 10:08 AM  
**Subject:** Town of Wareham Cummunity Events Committee

The Wareham Community Events Committee (CEC) has announced CEC Events and Assistance Applications are now available at the Board of Selectman's office.

Applications are now being accepted for events in Wareham/Onset for any spring, summer, fall and winter events for the 2012 thru June 30<sup>th</sup> 2013 season. Deadline for the applications is Thursday Mach15<sup>th</sup>, 2012. Contact Chairman Susan Ricci at 508-789-1164 if you have any questions.

The CEC Event and Assistance Application will help local organizations in bringing forth events that have become established as part of the year long Wareham experience. The dedication of public funds is intended to stimulate private investment in existing and future events, thereby providing benefit to our community.

Please enter the above aritcle to the Standard Times Wareham news. ✓  
If you have questions about this article please contact:

Linda Gay  
508-295-9039 or the above return email address. If you are unable to reach me please feel free to contact Susan Ricci 508-789-1164.

Thank you

The above was also sent to Wareham Courier ✓

2/28/2012

CEC Minutes of Meeting February, 2012

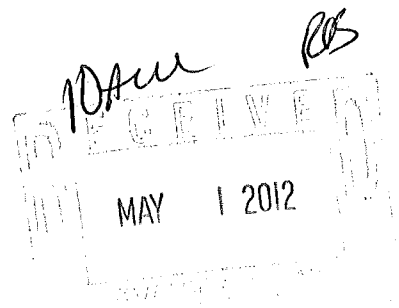
CEC Meeting was cancelled due to Vacations.

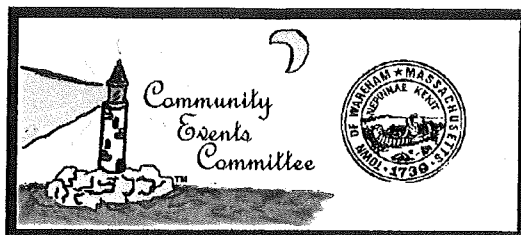
CEC will reconvene March, 2012

Respectfully Submitted,

*Linda Gay*

Linda Gay  
Secretary





## **COMMUNITY EVENTS COMMITTEE MEETING – CEC**

**Monday, March 12, 2012- 6:30 p.m.**

**Conference Room 23 – 2<sup>nd</sup> Floor**

Susan Ricci-Sohn, Chairman  
Linda Gay, Secretary/Member  
Lori Benson, Member  
Walter Cruz, Selectmen Rep  
Bonnie Cottuli, Finance Committee Rep  
Jo Jeffries, Community Economic Development Committee Rep  
Mark Andrews, Town Administrator

### **AGENDA**

- \_\_\_ CALL TO ORDER
- \_\_\_ SECRETARY'S REPORT - Linda Gay
- \_\_\_ FINANCIAL REPORT – Bonnie Cottuli/Mark Andrews
- \_\_\_ 2012 Applications

#### **Onset Bay Association**

Onset Blues Festival \_\_\_\_\_

Illumination Night \_\_\_\_\_

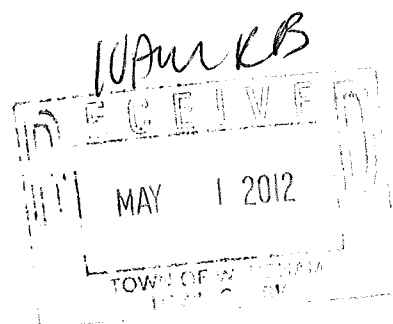
Halloween Family Fun Day \_\_\_\_\_

Kayak Poker Run & Boat Show

Christmas in the Parks \_\_\_\_\_

**Wareham Historical Association** \_\_\_\_\_

**Cape Verdean Association** \_\_\_\_\_



**I- 195 Visitors Center** \_\_\_\_\_

\_\_\_\_\_ Triathlon

\_\_\_\_\_ Other Business

**Next Meeting - April 9, 2012**

## CEC Minutes of Monday, March 12, 2012

**Present:** Susan Ricci-Sohn, Chair; Linda Gay, Recording Secretary, Member Lori Benson, Bonnie Cottuli Finance Committee, Walter Cruz, Chairman BOS, J. Jeffries, (CEDA Rep.),

**Absent:** Mark Andrews, Town Administrator

Guest: Peter Titlebaum

Meeting called to order @ 6:45 p.m. Tape Recorder activated.

Minutes of January 9, 2012 committee meeting were read one correction, a motion was made by L. Benson second by W. Cruz to accept the minutes with the correction.

### New Business Discussions:

This will be B. Cottuli's last meeting. Bonnie has a conflict with another organization on meeting dates. The FC will appoint another liaison for the CEC committee.

- There were no new financial figures available for this meeting.

The following application requests for the 2012 events season:

Wareham Community & Economic Development Authority	1000.
OBA Kayak Poker Run	570.
Wareham Historical Society, Inc.	550.
Onset Car Show	2950.
Onset Blues Festival	7762.18
Onset Cape Verdean Festival	5300.
Illumination and Lantern	1250.
Halloween Family Fun Day	185.
Christmas in the Parks	185.

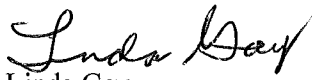
### Other/Old Business

- Will make contact with TA about parking plan

Motion to adjourn the meeting at approx. 8:23 pm by J. Jeffries and seconded by L. Benson.

Next scheduled meeting at 6:30 pm April 9, 2012 Conference Room 23 – 2<sup>nd</sup> Floor.

Respectfully submitted,

  
Linda Gay

Attachments  
February Agenda

**linda gay**

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**From:** "linda gay" <lindag381@verizon.net>  
**To:** <newsroom@s-t.com>  
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Linda Gay  
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2/28/2012